

NanoMedicines Innovation Network (NMIN) HQP Network (NHN)

NHN EXECUTIVE COMMITTEE 2021–2022

CALL FOR NOMINATIONS

Term of Office: 11 June 2021 – 1 July 2022

Members of the NMIN HQP Network (NHN) are invited to nominate candidates for the following NHN Executive Committee positions:

- [President](#)
- [Vice-President](#)
- [Communications Director](#)
- [Events Director](#)
- [Regional Director - Quebec/Atlantic](#)
- [Regional Director - Ontario](#)
- [Regional Director – West-Central \(AB, SK, MB\)](#)
- [Regional Director - Pacific \(BC\)](#)
- [Member-at-Large \(2\)](#)

Please refer to the list of responsibilities for each position in the corresponding Nomination Form.

Nominations must be received by Wednesday, April 28, 2021. Elections will be held 12-26 May 2021, if necessary.

For more information, please contact Leah Graystone, HQP and Events Coordinator, at leahgraystone@nanomedicines.ca.

Members of the NHN Executive Committee do not receive remuneration from NMIN; however, NMIN business-related travel expenses are covered, consistent with NMIN's Travel Policy.

BACKGROUND

The NMIN HQP Network (NHN) is a student-led organization comprising NMIN research trainees and new professionals in all fields of nanomedicine-related research. The NHN fosters networking, knowledge exchange and professional skill development among HQP—students, trainees, research staff and young professionals—working in nanomedicines.

Trainees and new professionals working on NMIN-funded research projects automatically become NMIN HQP. Trainees and new professionals not directly involved in NMIN-funded research, but training or working on nanomedicine-related research, may apply to join the NHN.

The NHN is headed by the NHN Executive Committee, comprised of NMIN HQP who play a leadership role in the planning and realization of NMIN's HQP programs, activities, and other opportunities.

The mandate of the NHN Executive Committee is to enhance research and professional networking opportunities for NMIN research trainees and new professionals by:

- Fostering relationships through regular communications among and between trainees and new professionals
- Facilitating professional information exchange among trainees and new professionals and other Network participants and partner organizations
- Promoting excellence in research and professional skill development through capacity-building events.

In performing its advisory role and aligning with NMIN's mandate and strategic plan, the NHN Executive Committee is expected to:

- Promote trainees and new professionals' participation and engagement in NMIN
- Develop and implement information and knowledge exchange strategies to facilitate professional information sharing among NMIN HQP
- Assist with the organization and implementation of training and networking activities that build research and professional skills, as well as capacity, in the field of nanomedicines.

The NHN Executive Committee is advisory to the NMIN HQP Program Advisory Committee (HPAC), of which the NHN President is a member.

ELIGIBILITY

1. To be eligible for office, candidates must be NMIN HQP either working on an NMIN-funded project or having applied and been accepted into the NHN.
2. Nominators must also be NMIN HQP either working on an NMIN-funded project or having applied and been accepted into the NHN.
3. Nominees for Regional Directors must be employed, or be pursuing post-secondary studies, in the region they seek to represent.

PROCESS

1. The nominee and the nominator must sign a Nomination Form. This confirms the candidate is willing to stand for election.
2. Nomination Forms must be submitted by email no later than Wednesday, 28 April 2021, to Leah Graystone, HQP and Events Coordinator, at leahgraystone@nanomedicines.ca.
3. Nominators and nominees will receive an email confirming receipt of the nomination.
4. If only one person is nominated to a given position, the candidate shall be appointed to the position by acclamation.
5. In the event no nominations are received by the closing date for a given position, nominations will be extended until Friday, 7 May 2021.
6. Participants may run for only one position. Multiple nominations of the same person to different positions will not be accepted.
7. If necessary, an election will be held 12-26 May 2021.
8. Successful candidates will be notified by 11 June 2021.

Election Timelines	
Nominations open	14 April 2021
Nominations close	28 April 2021
Extended nominations close (if necessary)	7 May 2021
Election ballots circulated (if necessary)	12-26 May 2021
Results announced	By 11 June 2021