

Process and Roles for Return of Unused NCE Funds Post- NanoMedicines Innovation Network (NMIN)

A federal Networks of Centres of Excellence

Hosted at

The University of British Columbia

1. Statement of Account (SOA) Template

TABLE 1 - NCE STATEMENT OF EXPENDITURES REPORT - NCE FUNDS / TABLEAU 1 - ÉT	
April 1, 2023 - March 31, 2024 / 1er avril 2023 - 31 mars 2024	
NMIN	
Project name (if one researcher has multiple projects)	
TOTAL EXPENDITURES PER INSTITUTION / TOTAL DES DÉPENSES PAR RÉSEAU	
Balance of NCE grant at close of previous year / Solde de la subvention des RCE à la fin de l'année précédente	
NCE current year grant / Subvention RCE pour l'année en cours	
Authorized transfers / Transfers autorisés	
Total NCE funds available for current year / Total des fonds pour l'année en cours (A)	
Expenditures incurred for the current year / Dépenses pour l'année en cours	
1) Salaries to students (including benefits) / Salaires versés aux étudiants (y compris les avantages sociaux)	
a1) Bachelors - Canadian and Permanent Residents / Étudiants au baccalauréat - Canadiens et résidents permanents	
a2) Bachelors - Foreign / Étudiants au baccalauréat - Étrangers	
b1) Masters - Canadian and Permanent Residents / Étudiants à la maîtrise - Canadiens et résidents permanents	
b2) Masters - Foreign / Étudiants à la maîtrise - Étrangers	
c1) Doctorate - Canadian and Permanent Residents / Étudiants au doctorat - Canadiens et résidents permanents	
c2) Doctorate - Foreign / Étudiants au doctorat - Étrangers	
2) Salaries to non-students (including benefits) / Salaires versés aux non-étudiants (y compris les avantages sociaux)	
a1) Post-doctoral Canadian and Permanent residents / Stagiaires post-doctoraux - Canadiens et résidents permanents	
a2) Postdoctoral Foreign / stagiaires postdoctoraux - étrangers	
b) Others / Autres	
3) Salary and benefits of incumbent (Canada Research Chairs only) / Salaires et avantages sociaux (Chaires de recherche du Canada seulement)	
4) Professional and technical services/contracts / Services/contrats professionnels et techniques	
5) Equipment (incl. powered vehicles) / Appareillage (y compris les véhicules motorisés)	
6) Materials, supplies and other expenditures / Matériaux, fournitures et autres dépenses	
7) Not applicable (Do not enter value) / non applicable (Ne pas entrer de valeur)	
8) Travel / Frais de déplacement	
9) Not applicable (Do not enter value) / non applicable (Ne pas entrer de valeur)	
10) Not applicable (Do not enter value) / non applicable (Ne pas entrer de valeur)	
11) Other expenditures / Autres dépenses	
11a) Not applicable (Do not enter value) / non applicable (Ne pas entrer de valeur)	
11b) Not applicable (Do not enter value) / non applicable (Ne pas entrer de valeur)	
11c) Not applicable (Do not enter value) / non applicable (Ne pas entrer de valeur)	
TOTAL EXPENDITURES / TOTAL DES DÉPENSES (B)	
BALANCE / SOLDE (A-B)	

SOA templates will be sent by the University of British Columbia Finance Department to NMIN Network Member institutions in April 2025, on a per project basis where NMIN NCE funding remains unspent as at 31 March 2024.

4. Network Members' Duty re: NMIN Post-NCE Research and HQP Fund Reporting

Should NMIN NCE funds be held in an account at the Network Member Institution after 31 March 2024, it will be each Institution's responsibility to report on the use of the NCE funds directly to the Natural Sciences and Engineering Research Council of Canada (NSERC) through the provision of an SOA 300, and to ensure that each NMIN NCE account is fully expended by 31 March 2025.

Should there be any unspent NMIN NCE residual funding as of 31 March 2025, those funds must be returned directly to NSERC.

4. Wire Transfer Instructions

Bank Name:

Fédération des caisses Desjardins du Québec
 1 Complexe Desjardins, South Tower, 15th floor,
 Montreal QC Canada
 H5B 1B3

SWIFT: CCDQCAMM

Bank Number: 815

Transit Number: 98000

Beneficiary Name: 027-25634 - Nat Sciences
 Engin

Beneficiary Account No: MFI09703680815CAD4

Charges Field: "OUR"

Description Field: ***

*****Note that the wire standards used in Canada provide 4 lines of description fields, each with a maximum of 35 characters. For customer identification and ease of reconciliation, it is recommended that you also request that your customers input other pertinent information in these fields, e.g., invoice number, payment period, contact information. Please be aware that wires are often passed through intermediary financial institutions, especially in the case of wires originated outside of Canada, and it is possible that details within the description fields might be truncated.**

4. Direct Deposit Instruction

Bank Name:

Fédération des caisses Desjardins du Québec
 South Tower, 15th floor, 1 Complexe Desjardins
 Montreal QC Canada
 H5B 1B3

Bank Number: 815

Transit Number: 98000

Beneficiary Name: 027-25634 - Nat Sciences
 Engin

Beneficiary Account No: 097-036-8

Transaction type: Data element 04 that appears
 under Logical Record Type C in Payments Canada
 Standard 005.

Originator's sundry information: Data element 18
 that appears under Logical Record Type C in
 Payments Canada
 Standard 005.

**Note that direct deposits do support all fields listed
 above. However, in most cases, either the financial
 institution or the issuing customer's financial system
 omit this information from the transfers. We
 recommend that you provide all the information above
 to your customers, but anticipate that only the Bank
 Number, Transit Number and Account Number will be
 utilized.**

Thank-you!

Questions? Contact: Cathy Jiang, NMIN Accountant at:
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